DEPARTMENT OF THE AIR FORCE
Headquarters Electronic Systems Center (AFMC)
Hanscom Air Force Base, Massachusetts

MEMORANDUM FOR SEE DISTRIBUTION   20 Feb 1996

FROM: PEO C3S PM TRCS   ESC/TG-4
           SFAE-C3S-TRC-BMD   175 Vandenberg Dr., Bldg 1630
           Ft Monmouth, NJ 07703   Hanscom AFB, MA 01731

SUBJECT: JTIDS Class 2M Documentation Working Group Meeting #2 [24 Jan 1996] Minutes

1. LTC Horaj (ESC/TG-4) and LTC Short (PM TRCS) opened the second Documentation
    Working Group (DWG) meeting and thanked the attendees for their support. It was noted
    that the turn out to the meeting was lower than anticipated. The JTIDS Class 2M Product
    Support (PS) IPT philosophy is to notify all members of meeting schedules and agendas, and
    for members to attend the meetings of their choosing. Lack of attendance signifies that the
    respective PS IPT member feels that meeting is dealing with non-contentious issues.

2. The SAMP outline was reviewed by LTC Horaj. ESC/TG-4 is required to submit a SAMP to
    SAF/AQ at the end of February 1996. No JTIDS Class 2/2H SAMP is required according to
    SAF/AQXA. The JTIDS Joint Program Office (JPO) will develop a Class 2M SAMP for
    submission. Due to the program maturity, many of the key issues will not be decided until
    later this year. Therefore, the JTIDS JPO will prepare a draft SAMP with the most current
    information available. To assist with this draft, Mr. LaRue (ESC/TG-4) tasked OPRs for
    input from their SAMP section(s) by 29 Jan. The inputs from the OPRs is due on 8 Feb to
    meet ESC/TG-4's internal coordination requirements. LTC Horaj commented the draft
    SAMP will continue to be updated and worked on until final draft is submitted later this year.

3. Ms Zelko (HQDA/ODCSPER) expressed concern how the various aspects of the Army
    MANPRINT program will be factored into the SAMP. LTC Short noted that less than a year
    ago the Army had prepared a MER for the Class 2M LRIP DAB and it had been factored into
    the IPS. Any updates to the Army MER for the upcoming DAB will be reflected in the
    SAMP.

4. Capt Pierson (USAF/AIA) asked how the classified STAR will be incorporated into the
    unclassified SAMP. LTC Horaj stated a similar method of handling classified material from
    the last DAB would be used this time. Classified material will be referenced in the unclassified
    documentation. Classified information will be placed in attachments and kept separate from
    the unclassified document.

5. Mr. Newman (ODSAD(C3I)/T&TC3) commented that the work to date looked good but warned that March 1997 is closer than most people think. Mr. Newman recommended that the WG be prepared for issues and problems to come in out of the blue.

6. The working group reached these decisions:
   - Decided on the recommended DAB deliverable documentation for the PS IPT Co-Chairs (Attachment 1)
   - The SAMP outline is approved as is but remains flexible
   - Army will use the SAMP in place of their Modified IPS
   - This working group will become inactive and any remaining action items and issues will be transferred to the Programmatics Working Group.

A Old Action Items

Action Item	OPR	Due Date	Tracking #
Initial look at analysis of contractor Logistic Support (CLS) vs organic.	LTC Short PM TRCS	1 Apr 96	DWG-001
Investigate Army MANPRINT requirements and impacts for a MS III DAB, and how they can be addressed with the SAMP	Ms. Zelko HQDA, ODCSPER	24 Jan 96	DWG-002 **CLOSED**

B. New Action Items

Action Item	OPR	Due Date	Tracking #
PM TRCS to contact DCSOPS-FDE on MER update	LTC Short PM TRCS	6 Feb 96	DWG-003
PM TRCS to meet with Ms Zelko, ODCSPER, to review DT/OT Schedule	LTC Short PM TRCS	24 Jan 96	DWG-004 **CLOSED**

Any remaining Documentation working group issues or action items will be addressed in the Programmatic working group meeting scheduled for Feb 6, 0900-1200 at the ANSER Conference room , 8th floor, Crystal Gateway 3.

        //signed//   //signed//
LTC Patrick Short   LTC Frank Horaj
PM TRCS   ESC/TG-4
Documentation WG Co-Chair   Documentation WG Co-Chair

Distribution

Attachments
1. Recommended DAB Deliverable Documents
2. Attendance

DISTRIBUTION

Name	Organization
Capt Heather Pierson	497 IG/INOA
LTC Frank Horaj	ESC/TG-4
Lt Joe Nance	ESC/TG-4
Mr. James LaRue	ESC/TG-4
Ms. Marjorie Zelko	HQDA, ODCSPER
LTC Karl Kraus	Joint Staff - J8 ATD
Mr. A. Newman	ODASD(C3)/T&TC3
Mr. Frank Kozisek	ODCSLOG
Mr. Helmut Schelenz	ODCSLOG
LTC C. Mayfield	ODISC4-C4T
Mr. Bartlett & Ms N. Richmond-Loo	OSD/ P&R
Mr. Hans Pittner	OUSD(A&T) DTSEE
Mr. R. Bulmer	OUSD(A&T)/DP
Mr Y. Shin	OUSD(API)
Mr. Symalla	OUSD(DT) DTSE&E
Mr. Eric Stern	PEO C3S
Ms. Song Micklon	PEO C3S LNO
LTC P. Short	PM TRCS
Ms. Debbie Cesare	PM TRCS
Maj Mike McGovern	SAF/AQPC
Dr. J. Linnehan	SARD-DE
Mr. Fred Meyers	OUSD(A&T) DTSEE

Attachment 1 - Recommended DAB Deliverable Documentation

The Documentation WG recommends the services produce and deliver the following documentation for the Milestone (MS) III DAB:

Documents to be Produced by the Program Manager:

Joint Test & Evaluation Plan (JTEMP)	ESC/TG-4
Acquisition Program Baseline (APB)	ESC/TG-4
Single Acquisition Management Plan (SAMP)	ESC/TG-4
Cost Analysis Requirements Description (CARD)	ESC/TG-4

Remaining Documents to be Produced by the Services:

Developmental Test & Evaluation Report	AMSAA
Initial Operation Test & Evaluation (IOT&E)	OEC
Multi-Service Operational Test III (MS-OT-III)	AFOTEC
Operational Requirements Document (ORD)	TRADOC
Service Cost Position	CEAC

Attachment 2 - Attendance

Name	**Organization**
Capt Heather Pierson	497 IG/INOA
LTC Frank Horaj	ESC/TG-4
Lt Joe Nance	ESC/TG-4
Mr. James LaRue	ESC/TG-4
Ms. Marjorie Zelko	HQDA, ODCSPER
LTC Mayfield	ODISC4-C4T
Mr. Fred Meyers	OUSD(A&T) DTSEE
Ms. Song Micklon	PEO C3S LNO
Ms. Debbie Cesare	PM TRCS
Maj Mike McGovern	SAF/AQPC
Mr. Al Newman	ODASD(C3)/T&TC3
Mr. Hans Pittner	OUSD(A&T) DTSEE